

# Extras for Creative Learning

## Membership Policies and Guidelines

- ❖ Membership is for 12 months from the date of sign up, or the number of visits you have signed up for, whichever comes first.
- ❖ An INDIVIDUAL membership is for a single person and **may not be shared**. Two people may not check in under an INDIVIDUAL membership.
- ❖ Organizational memberships are for two or more people who want to share a membership.
- ❖ You may gift **one** of your visits to someone who is visiting the center with you. You may **not** send someone in your place.
- ❖ An individual may receive two gift visits in his/her lifetime, after which he/she must join in order to continue to use the center.
- ❖ For documentation that assists our grant writing, membership cards must be presented at sign-in.
- ❖ Members using an organizational membership **MUST** have their membership card OR membership number to shop- **no exceptions**.
- ❖ It is a member's responsibility to use their visits in the time period allotted. Reimbursements will not be granted, and visits will not carry over.
- ❖ Every adult who enters the center will be counted and checked off as a visit, if a child is taking materials he will also be counted as a visit. If you bring a friend "just to help carry," that person will be asked to sit and wait while you shop.
- ❖ ExCL is open during the summer two days a week.
- ❖ ExCL does business with its members on a *per visit* basis.
- ❖ Members may take boundless amounts of materials each visit so long as posted limits are respected. Members abusing posted limits will not be tolerated.
- ❖ Upon exiting the recycling center, members must **STOP** at the checkout computer so that we may record the materials they have taken.
- ❖ Under no circumstances may a member resell anything that they take from the recycle center.
- ❖ ExCL reserves the right to revoke membership at any time. There will be no refund of membership fees.